



FOR YOUTH DEVELOPMENT®
FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY

Schuylkill YMCA GYMNASIUM RENTAL AGREEMENT

Introduction

This policy prescribes the rules and regulations under which the YMCA shall make its gymnasium available for rental for non-YMCA programs or events. Any questions concerning the interpretation of this policy will be referred to the Program Director or a designated member of the staff prior to signing.

Supervision

All groups will be required to designate an individual, 21 years of age or older, who will be responsible for the conduct of the group. This designated group leader must meet with YMCA staff prior to the anticipated rental to review this agreement, rules and regulations and be oriented regarding the gymnasium to be used. The designated individual responsible for the group may only receive the member rate if they are a current Schuylkill YMCA member.

Standards of Conduct

Any conduct contrary to the purpose of the YMCA is prohibited. Smoking and consumption of alcoholic beverages and/or illegal drugs is specifically prohibited anywhere on the property or in the facility. Participants must maintain control of the group and respect the YMCA staff. The YMCA reserves the right to dismiss any individual and/or group that does not maintain the rules of conduct.

Responsibility for Damage

The individual responsible for the group and the group as a whole shall be responsible for all damages to the facilities, property, and/or equipment caused by the group. A security deposit may be required. Should any damages occur, the group will be notified within 48 hours of the damage and payment for said damages may be required.

Loss of Personal Property

The YMCA assumes no responsibility for the personal property of individuals or groups utilizing the facilities and/or property.

Food/Drink Policy

No food or drink is permitted inside of our gymnasium. All food/drink must be kept outside the gymnasium or in the lobby prior to entering the gymnasium.

Reservations and Payment

A signed rental agreement and deposit are required to reserve the rental date. Reservations must be made 2 weeks in advance. Deposits, as outlined in the 'Rate Schedule' below, are required with submission of this agreement. **Deposits are non-refundable.**

All remaining balance(s) are due one week prior to the rental date.

Cancellation Policy

Cancellation of a rental date will result in the loss of the non-refundable deposit.

Rate Schedule

Please check one of the following:

Gymnasium Rental	<input type="checkbox"/> Member	Deposit Due
	\$35/hour	\$20/hour
	<input type="checkbox"/> Non-Member	Deposit Due
	\$50/hour	\$35/hour

*Please note: Additional fees may apply if rental is after normal business hours and/or additional staff are needed.

Rental Date: _____ Time: _____

Additional Information: _____

Administration of this policy/agreement shall be the responsibility of the Program Director of a designated member of the staff. This agreement must be fully executed and all fees paid in full prior to the event.

Purpose of Rental: _____

Rental Name (Print): _____ Phone: _____

Address: _____

Signature: _____ Date: _____

Office Use:

Deposit Received - Amt.: _____ Method: _____ Date: _____ Initials _____

Balance Received - Amt.: _____ Method: _____ Date: _____ Initials _____

Additional Received - Amt.: _____ Method: _____ Date: _____ Initials _____